

**CALIFORNIA ASSOCIATION OF HEALTH UNDERWRITERS  
POLICY & PROCEDURES**

POLICY TITLE: Candidate Statements  
CLASSIFICATION: Nominations  
POLICY NUMBER: 3011  
COORDINATOR: CAHU Immediate Past President  
MOTION: Made  
SECONDED: Yes  
DATE SUBMITTED (INITIAL): 5/19/08  
DATE APPROVED: May 2012; August 17, 2015  
APPROVED BY: CAHU Board of Directors  
AMENDED: January 16, 2018  
SUNSET: 2019

**PURPOSE:**

To ensure a fair and impartial campaign process to nominated CAHU Executive Board Candidates

**POLICY:**

CAHU will invite all candidates to submit a candidate statement according the deadline stipulated in its existing Election Time line approved by the Board on May 19, 2008. (See Policy #3012)

Candidate statements are not required but are encouraged.

Candidates are prohibited from making any openly derogatory, inflammatory or slanderous remarks. In order to avoid the appearance of such remarks, candidates are strongly urged to make no direct reference to their opponents.

All candidate statements are to be reviewed by the Nominations Sub-Committee before they are released CAHU Delegates and Alternate Delegates. The Nominations Sub-Committee reserves the right to redact any comments in a candidate's statement that in their judgment is openly derogatory, inflammatory and slanderous or is specific about an opponent in a manner that does not promote the positive aspects of the candidate's own candidacy. It will be up to the committee to determine how much time will be allowed for a candidate to edit the offending sections. Due to the compressed time frame, candidates who are required to make multiple submissions to meet the standards of these rules, may be left out of the single e-mailing that CAHU will complete.

CAHU will sponsor one electronic mailing to all delegates of record thirty days before the date of the House of Delegates.

PROCEDURE: Candidates will be sent an email requesting their statements with a clear defined deadline according to the election calendar. Any statements received after that deadline date will not be distributed to the Delegates and Alternate Delegates by CAHU but can be distributed directly by the Candidate.

The Nominations Sub-Committee recommends that candidates include the following information in their statements:

- Business Background
- Association History at the Local, State and National Level
- Qualifications for Office
- Goals That You Hope To Achieve If Elected

Candidates are allowed to comment on other matters that they think delegates should consider in making their selection.

**Document Format and E-mail Instructions:**

The candidate statement must be in a Word Document format and sent to CAHU's Executive Director with a cover e-mail. The Word Document should be sent in as an attachment ready for distribution. The election committee will not be responsible for any additional copying and formatting of information contained within the candidate statement.

After submission, the statement will be sent immediately to the committee for review. If the committee believes that that the statement violates the rules of the election as described above the, the committee will contact you.

**Mass E-Mailing To Delegates:**

Each candidate statement received by the stated deadline will be attached and sent to all registered Delegates and Alternate Delegates coming from the Secretary (VP of Finance). Delegates will be informed in the mailing that CAHU does not endorse or assure the validity of any candidate's statement and if a candidate's statement has been redacted, that will be noted.

In accordance with the Bylaw revision in 2008 candidates will be provided all Delegates contact information-season 6 weeks prior to the House of Delegates meeting.

**FINANCIAL IMPACT:** None