

**CALIFORNIA AGENTS AND HEALTH INSURANCE  
PROFESSIONALS  
POLICY & PROCEDURES**

**POLICY TITLE:** Intra Chapter Disputes

**CLASSIFICATION:** Board of Directors

**POLICY NUMBER:** 3018

**DEPARTMENT COORDINATOR:** Executive Board

**MOTION:** Dede Kennedy-Simington

**SECONDED:** June Taylor

**DATE APPROVED:** February 21, 2023

**APPROVED BY:** Board of Directors

**AMENDED:**

**REVIEW DATE:** 2026

**PURPOSE:**

From time to time, disputes within a chapter may occur. This policy outlines procedures for resolution of these disputes.

**PROCEDURE(S):**

- A. Chapters may request assistance from CAHIP. Chapters must request such assistance in writing either from the Chapter President or the majority of the Chapter Board.
- B. An individual member(s) may also request assistance in writing. If so, the CAHIP Executive Board will review the request and determine if assistance will be granted.
- C. The CAHIP President shall initiate an AD HOC Committee specifically to address each dispute, depending upon the nature of the cause. The Ad Hoc Committee shall include CAHIP President, Immediate Past President, President Elect and the CAHIP Board of Directors Vice President responsible for the area of conflict.
- D. The Ad Hoc Committee is encouraged to complete their review and recommendation as expeditiously as possible. The Committee is also encouraged to seek expert advice from outside the Association to help in a speedy resolution.
- E. No Committee recommendation shall abrogate any Chapter rights conferred upon it by NABIP, CAHIP or their Chapter Bylaws, and/or the California Corporations Code.

Example: This includes, but is not limited to, Board Policies, Election, Membership Issues, etc.

**FINANCIAL IMPACT:** none